

HR Workflow Into Action



Taking HR workflow to new levels of flexibility

Do you want your organization to be outstanding? A culture of success relies on excellent people, processes and systems. Creating HR workflows can be now FAST, SMART and EASY.

Traditional, clunky processes and spreadsheets can be removed for a smooth and collaborative one-team approach - all contained in Qlik!

"It's crucial that we deliver the highest standard of patient care as efficiently as possible. Inphinity Forms is helping us achieve this by immersing employees in real-time data capture, allowing them to create and shorten workflow challenges in a very efficient way."



Rob O'Neill

Head of Information at University Hospitals of Morecambe Bay, NHS Foundation Trust

Recruitment

Create vacancy approval, candidate documentation (e.g. CV), interview notes and search for the best candidate

Appraisal, performance review

Automate appraisal process through creating objectives, adding competencies, uploading documentation, create notes from 1-1s and analyze it all

Diversity and inclusion

Link your strategy and objectives, create actions, add and monitor behavioural standards, and monitor compliance

Absence management

Understand absence management, create reviews, notes and actions for 1-1s, attach evidence and monitor progress

Disciplinary tracker

Create disciplinary workflows, case files, review, approvals, and add key evidence

Health and wellbeing

Create health and wellbeing plans, objectives, actions, and review

Talent management

Create talent management workflows, notes, evidence, progress, and results

General admin

Remove spreadsheets, create simple administrative processes and approvals, monitor SLAs

Inphinity References





WHO IS INPHINITY

At Inphinity, we get to work with a single goal in mind. To push the boundaries of data analytics with innovation.

Our exquisitely crafted tools help many of our worldwide customers make their data actionable.



Appraisal workflow

Organisational objectives and Post profiles can be uploaded – ready for colleagues to input meaningful personal goals and supported training. 1-1 meetings can be set, and approvals/alerts created to support organisational compliance.

Adding training areas is easy and ongoing monitoring and delivery is made intuitive in the Qlik platform. Supporting your progress, is the clever, unique document attach and unstructured data analyzer. At the yearly review process, managers and colleagues can use the Qlik Sense application to use an evidence-based approach to support a quality conversation on progress made, lessons learned and opportunities to develop further.



Recruitment workflow

Transform traditional spreadsheet-based recruitment, from the initial vacancy approval, through to collating, shortlisting and interviewing candidates. The recruiting process is made easy, through the ability to attach CVs, certifications and interview criteria. Selection approval is simple through the ability to collaborate within the Qlik system. Analyse your delivery with an aggregated view of the key SLA metrics, helping you to improve the process and service outcomes.



Absence management

Through an accurate and proactive management of absence, you can meet demand, improve efficiency and increase the wellbeing of teams. Aligned to your absence management policy, create your workflow to support 1-1 meetings, timely reviews, escalation approvals, evidence attach, return to work forms and most importantly – meaningful action. Banish traditional spreadsheet 'ways of working'. Monitor compliance with your policy and process through aggregated and granular analysis.

DOWNLOAD THE HR DEMO APP

